



Forth Valley Orienteers

Orienteering at the Heart of Scotland

www.fvo.org.uk

Committee Meeting

Date Monday 10th June 2019
Location Hazel's house
Present Trevor Hoey, Brad Connor, Dawn Goddard, Hazel Dean, Andy Llewellyn
Apologies Ben Stansfield, Sarah Tullie

1. Minutes of Previous Meeting and Matters Arising	
Minutes were accepted. Review of actions: <ul style="list-style-type: none">• Finance – 2018 Relay fees task delegated to Jon and Roger; no update• Insurance on equipment still TBD• Commercial arrangements for kit hire still TBD• Policies – Parental Consent Form and Newcomer Form have been updated on the FVO website• Child Protection Statement – Hazel still to send to David for publishing• SOL 2020 – on hold until we find out about Edinchip• Potential mapping of Linlithgow Lagoon – no movement yet• Harvester 2020 – still working• Sponsorship – still ongoing• Equipment – all actions still ongoing.• Richard Oxlade to attend next meeting – shelved in favour of attending the East/West area workshops proposed for end-June.	

2. Finance	
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<p>Club finances are in good shape. Still just some delays with getting income in from the WEE events, and costs from Geoffrey, but these are just timing issues. Key success has been the Birnam/Dumyat weekend; we're up about £2k on what we'd budgeted for that. This means that we've potentially got a little more of a buffer for relay costs, which should be up to about £1k once we add in CSC entry fees.</p> <p>There may be scope to pay for central accommodation for the CSC. Dawn to tell Jon that we could put £500ish towards accomm. for 30 people if he can find it.</p> <p>Another potentially large amount to come in: Dawn has been talking to the SOA FD, Ben Hartman, regarding the £6500 funding that we've been contributing for our Development Officer. They have not been spending that, so they're building up quite a bit of fund. We should be giving him a backdated pay rise. We could adjust what we pay in future years, or they pass the money back and forth – just so long as it is ring-fenced. DG to revert to Ben H – Chris' pay rise should be in line with the other RDOs (and backdate if nec.)</p> <p>Mapping: we do have some contingency in the budget, meaning that there is some room there for further expenditure, but we need to make sure that we're going to actually make use any maps that we produce.</p> <p>BUCS fees - £2800k coming centrally from BUCS; invoice is out, need to chase up.</p>	<p>Dawn</p> <p>Dawn</p> <p>Dawn</p>
<p><u>2018 Relays</u> It's long overdue time to email members to let them know what they owe the club. <i>Still ongoing.</i> <i>Dawn has taken it back, just want Jon to check one cost (Brit Sprint and BRC both 2019 a bit cheap) then will be done by the end of this week</i></p>	<p>Jon/Roger</p>
<p><u>Insurance on equipment</u> We have no cover through the SOA for any of our kit, so Dawn will obtain a quote from the broker who we know offers insurance to several English clubs. This will cover us for theft, not loss. Ongoing. <i>Put on hold until Ben can generate a list of what we have. No update from Ben</i></p>	<p>Ben/Dawn</p>
<p><u>Commercial Arrangements for kit hire</u> Policy to be produced and agreed with users of FVO equipment, to include such things as charging, insurance, risk assessment, land use permissions. To be reviewed annually. Still in progress – Trevor to circulate. <i>Still ongoing also still dependent on Ben's input</i></p>	<p>Trevor</p>

<p>3. Policies</p>	
<p><u>Child Protection Statement</u> – <i>Still ongoing</i> Hazel distributed the revised Child Protection Statement to the committee. She will send the final version to David for publishing on the website.</p>	<p>Hazel</p>

4. Events	
<p><u>Scottish 6 Days 2019</u> Main update will happen this week – Andy will email everyone looking from volunteers to do things, including Ted’s request today. There’s a meeting on Wednesday, sub-group of the central team, middle of the day; David N is going and if Trevor can make it, he will. No other issues going on other than that we might lose Craig a’ Barns due to the forest disease. Felling this week, then doing a chopper survey, might know this week. Contingency would be the full extended area of Grandtully, we’d lose WR status etc. but will just cope with that as and when. Steve Barrett currently mapping the extra bit.</p> <p>Little Druim Wood – Woodland Trust own some of the area; bit to the SW might not. The WT are happy for us to make a small donation, we just need to decide a suitable amount. Hazel will ask Gwen who owns the rest of the area. <i>Still ongoing.</i></p>	Hazel
<p><u>WEE Series 2019</u> Underway and going well.</p>	
<p><u>SOL 2019/ Scottish Middle-Distance Champs</u> Feedback on big weekend; all went well, was a bit of a struggle getting helpers but it all worked out in the end. Ongoing discussions with SOA about how controllers are managed. Middle distance was very well received, Keith’s survey yielded great results.</p>	
<p><u>CompassSport Cup Final</u> The CSC final this year is in Pippingford Park, in the SE. The club will not be subsidising attendance; we should suggest to Jon X that he sends out details soon to the club members, so that all can take advantage of early cheap fares for flights, to help arrange joint transport, and to gauge interest in group accommodation which we can organise to help reduce people’s costs <i>Let’s have a chat about this at the 6 Day tea</i></p>	
<p><u>SOL 2020</u> FVO might get Edenchip after the 6 Days. TH has asked through TOB what the process is for getting these; Keith Roberts still to get back to us. TOB has already suggested using this and D&CM for the Scottish Champs. Under active discussion with SOA at the moment. Failing Edenchip, Rannoch at end-August is still an option.</p>	
<p><u>Harvester 2020</u> No movement to report, still planning on Dalbeattie or Drumlanrig Have been chasing Tim but he has been v busy with the Scottish Champs. We would need the bigger area of Drumlanrig for the Harvester – just to ascertain if it was all updated for SOC or if that still needs to be done. The next stage will be obtaining permissions for the area – then maybe get a dedicated page on the website. We are going to do the one event, once we’re confirmed TH will ask a Lake District club to see if they want to put something on on the Saturday afternoon.</p>	Trevor

<u>Sprint Series 2019</u> BC to check up with Graham, ask if he needs help lining up organisers.	Brad
<u>Callendar Park SoSOL and JOK Chasing Sprint</u> The JOK Chasing Sprint is all happening and will be televised live on The Adventure Show. SoSOL Callendar Park registered for November. Need officials! Would be great to get different people involved – maybe Peter Molloy? Charges – we will get charged, let's est. 150 runners. Controller ask Fraser, maybe Ross. Organiser – Mattie Smith? Marie-Clare. Brad to do all the asking.	Brad
<u>Euromeeeting 2021</u> No developments likely until after the 6 Days as Colin M will be busy until after then. It will be coming to us, we just need to work out the details.	
<u>Night Series 2019</u> We should check if Martin is still happy to organise the series	Hazel

5. Socials and Activities	
<u>September weekend away</u> Since the last meeting we've been notified that the Kinlochranoch Outdoor Centre is closing its doors at the end of July, and we're therefore looking for another suitable venue and weekend. Andy had offered to help, and his investigations haven't yielded any alternative accommodation for that September SOL weekend, unfortunately. So, plan B: find a suitable weekend in Sept/Oct and try for the Kinraig centre again. Of the potential weekends identified, the end-September one seems best. Andy is happy to pursue the hall booking and to speak to BASOC access person. Brad can then send out an email about that weekend, CSC and the dinner dance.	Andy
<u>FVO 6-Day tea organiser</u> Andy will add to his email. Let's go for day 4, south of Perth. BC to ask David Nicol to make sure that day 4 is a day when FVO have a start block so that most people are finished around 3pm (maybe a second last start block that day)	Andy / Brad

6. Club Development	
Volunteering Still to seek to canvas for a Volunteer Coordinator . Brad has spoken to David N about building a section of the website to host roles, and he is open to the idea. Hazel has found descriptions for all roles except chairperson. <i>Brad and David still to progress.</i> Brad also spoke to David about some means of replicating the planning calendar on the website, even if just a link to a downloadable version of the spreadsheet. Trevor has passed on the name of the SOA web manager.	Brad Brad

<p><u>Young Start Fund</u> Chris still to feedback whether this fund – which could support funding a coach for 3 years to get kids participating in physical activities – is worth pursuing. <i>Still ongoing.</i></p>	<p>Chris</p>
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<p>6. Coaching and Training</p>	
<p>No specific input for this meeting. Nicola has run a few one-to-one sessions; people had asked for earlier (say 5:30) but she wasn't able to get there. She could do with another coach to help her (as well as Ian) but no one else has stepped forward. Hazel met with Fran Loots before the Dunblane event at the High School, and filled her in with what's been happening with all the schools in the last couple of years. Hazel filled in the report as she could for Dunblane schools, and then forwarded it on to Jen to see if she could help with data from the Linlithgow schools. We had Newton, St Mary's and Dunblane High at the SSOF.</p>	

<p>7. Membership</p>	
<p>1. <u>Position as at 08/06/2019</u> 1. New members since January: 16 SOA and 3 BOF (transfers from other clubs) = total 19. See list below. Am expecting some more after SSOA. 2. Total membership (SOA and BOF) = 145 seniors (W/M20+) plus 63 juniors = 208</p>	

<p>8. Mapping and Permanent Courses</p>	
<p>Gary will take on the Mapping Coordinator role after his involvement with the 6-Days; Jason is kindly staying in-role for now.</p> <p>We have received about £200 income in total from POCs to date; Jason asked to ring fence this amount for mapping.</p> <p>Chris had asked for an update on seeking permissions with Falkirk council et al regarding the mapping of Helix/Kelpies, Langlees Woods and Bonnyfield Nature Reserve. Hazel reported that the Kelpies will definitely be OK; she's still checking owners for Bonnyfield; and Langlees is still to do. Looks promising for all of them.</p> <p>Jason had also asked if we should consider re-surveys of Plean or Gartmorn Dam.</p> <p>1. Gartmorn – the area is limited, and we wouldn't suggest spending £2500 on it.</p>	

<p>2. Plean: £1200 seems a bit for high. Ask Jase – get a quote for just doing minor updates.</p> <p>We also discussed the potential area at Tyndrum. Parking would have to be in town, and kids courses would be OK now we think as there are a lot of wee paths and forest roads in there. Brad to ask Jason/Gary to look at that again.</p> <p>Other thoughts:</p> <ol style="list-style-type: none"> 1. The flattish area to the right of the road north of Callander, before you get to Strathyre and before it gets steep. 2. North and even south of the road near Kilmahog. <p>It would be good to look at these after the 6 Days - maybe a couple of Thursday runs.</p>	Brad
Callendar Park remap: underway for the JOK Chasing Sprint.	
Obtain quotes for mapping Dunblane N / Ashfield. Ben should be able to help identify the landowner. £485 SCF grant allocated against this. <i>Still ongoing. Let's chase Ben to find a landowner. We need to get this moving – we need to spend this £485, it was allocated to us in July 2018.</i>	Ben
Chris thought that Alva Woods might be worth mapping if we could get a grant from the Hillfoots fund – it could make a decent WEE area with a permanent course. He'll send Hazel a map with thoughts on area, to identify landowners etc. <i>Still ongoing</i>	Chris

9. Sponsorship and Publicity	
CASC Status: Dawn and Andy will investigate it and see what the constitutional changes are, ready for the next meeting and we can decide then whether to take it to the AGM. Note that the primary changes required are regarding wind-up arrangements, etc. <i>Still ongoing</i>	Andy/ Dawn
BC still to Highland Spring contact email to Andy L. Perhaps they would be interested in sponsoring a permanent course?	Andy
We believe that our friends at Masterplan have recently successfully applied for a Lottery-funded grant – if we did the same, it would need to be for a project. Andy will have a think about potential projects and will dig into to see how MA got on and who they did apply to. Other potential sources: Tesco fund – up to £4k; SportsScotland Awards for All.	

10. Equipment	
Banners: <i>Ben still to progress</i>	Ben
Large pop-up tent: <i>Ben still to progress</i>	Ben
Gazebo – larger guys and pegs required, to help stabilise the gazebo in stronger winds. <i>Ben still to progress.</i>	Ben

11. Correspondence	
There has been quite a strident email debate, initiated by Terry, about the proposed new levy system for the SOA, so it would be good to have club representation at the upcoming SOA AGM, on the Sprint Scotland weekend. Brad and Dawn can attend.	
Terry is proposing getting the members of the old “west area” clubs together to consult whether we want to revive this organisation to make it work more effectively for things that require coordinated effort e.g. the recent SOC/SRC weekend. We’ll wait to see what he proposes.	

12. AOB	
New committee members: given Trevor, Dawn and Hazel’s plans to depart at the end of this year, we need to proactively canvas for replacement committee members from now, in plenty of time for next year’s AGM. Sarah is currently pencilled in to take on Hazel’s permissions role and Andy has expressed some interest in the Treasurer role, but we still need a new President and to recruit three new committee members in total, at least. Currently at least the Secretary is happy (?!) to stay in post! Raise this at the 6-Day tea and again throughout the remainder of the year.	
EGM to vote on change to constitution to reduce quorate requirements, as discussed at the AGM: plan to hold this at the 6-Day tea.	Brad

13. Next Meeting	
<u>Committee Meeting</u> : Weds 21 st August at Andy’s	